

# Step 3 – Education

## LIST YOUR EDUCATION

Starting with your most recent course of study, add your education history — be sure to save after each entry.

**tip:** you must add at least one educational entry regardless of highest level achieved (e.g., elementary school).

The screenshot shows a multi-step process with six steps: 1. Resumes, 2. Personal Data, 3. Education (highlighted), 4. External Work Experience, 5. Preferences, and 6. Military Service. Below the steps are navigation buttons: 'Previous step' and 'External Work Experience'.

**Which courses of study have you completed?**  
List all the courses of study you have completed.

Start Date	Graduation Date	Educational Institution	City	Country	De
No education maintained					

Buttons: Add, Edit, Delete

**Educational Institution:** Chicago State University

**Start Date:** [ ] **Graduation Date:** [ ]

**Country: \*** USA **State: \*** Illinois

**City: \*** Chicago

**Type:** College or University **Degree Received:** BBA

**Major:** Business Administration **Highest Degree Received?:**

**Did you graduate? (Yes/No):** Yes **Grade Point Average:** 3.2

**Notes:** [ ]

Buttons: Save, Cancel

Navigation: Previous step, External Work Experience, Close