Environmental Right of Entry
Instructions

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<td>EROE application review by Norfolk Southern</td>
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Following are the instructions and forms for applying for environmental rights of entry on property of Norfolk Southern or its subsidiaries. Please complete and submit the Right of Entry Application Form and all of the required attachments listed below. You must transmit the complete application package to Diane Hogan either via email at Diane.Hogan@nscorp.com or via hard copy to:

Diane Hogan
Norfolk Southern Corporation
3 Commercial Place
Norfolk, VA 23510
757-629-2817

Each application must contain the following:

1. **Environmental Right of Entry Application**: Complete and sign the attached Right of Entry Application. Please be sure to provide the requesting party’s complete legal name (which is not the consultant working on behalf of the requesting party), and a detailed description of the proposed work to be conducted on the property. A digital signature for this application is acceptable if submitting by email.

2. **Application fee**: All applications must be accompanied by a check for the application fee per the schedule above. Please make your checks payable to Norfolk Southern Corporation. If submitting the application by email, include a scanned copy of the check with the application package. Send the original check to attention of Ms. Hogan at the address above.

3. **Scope of Work**: All applications must include a detailed description of the requested work to be performed. The scope of work must include descriptions of the anticipated work to be conducted initially as well as any longer term monitoring or other similar work that may require ongoing access. The scope of work should include, as applicable and without limitation, the approximate number and location of borings, wells, or other such structures; method of installation of such structures; scope of any excavation work; scope of other passive or active remediation activities; and ongoing monitoring. In addition to describing the work to be done, provide the approximate duration of initial access including the number of days for installation, duration and frequency of any continued access, and length of time such access is requested (e.g. sampling access required once a month for a period of two years). If samples will be taken, provide compounds/chemicals description for such sampling activities. Please include information on whether the property has known or suspected environmental contamination or if work is being conducted at the direction of a regulatory agency.

4. **Map**: All applications must include a map depicting the approximate location on the Norfolk Southern property where the work is anticipated to be conducted, including dimensions and distances from any existing railroad structures such as railroad track. Any planned structures on the property, with dimensions from the nearest track, should also be depicted. The proposed area of access, including ingress and egress should be highlighted. Please indicate which direction is north. If available, include additional information to assist in processing the application, such as the closest property address, railroad milepost, the parcel ID number, GPS coordinates, and latitude and longitude. If submitting via email, submit the exhibit in any standard format (PDF, JPEG).
Insurance:

Each applicant will be required to obtain, at its sole cost and expense, various types of insurance coverage with various limits. These insurance coverages must be of a form and underwritten by insurance companies that meet with Norfolk Southern’s approval. In certain instances the licensee may be required to pay Norfolk Southern a risk-financing fee. The types of insurance typically required by Norfolk Southern include:

- Commercial General Liability Insurance
- Automobile Liability Insurance
- Worker’s Compensation Insurance
- Railroad Protective Liability Insurance

Norfolk Southern generally requires a policy of Commercial General Liability Insurance with a combined single limit of not less than $2,000,000 per occurrence for injury to or death of persons and damage to or loss or destruction of property. Specific insurance requirements will be provided to you in the agreement covering your request when it is approved by Norfolk Southern.

**Processing of your application involves several departments at Norfolk Southern and requires Norfolk Southern management review and approval. No access is allowed prior to the execution of a separate formal agreement with Norfolk Southern and verification that all insurance requirements have been met. Please be advised that the application fee is nonrefundable and does not guarantee approval. If the environmental right of entry requires multiple locations, additional fees may apply.**