



Expedited Application Handling Procedure

It is imperative that the application package include all required information and meet Norfolk Southern specifications. If the application package does not meet the requirements for the expedited handling procedure, the applicant will be notified, the expedite fee returned, and the application will be handled under the standard handling process. For further details regarding handling procedures please refer to the General Process and Handling document. Note the expedited process does not include the cost and coordination of flagging services.

Handling Process

Once the application package is received, AECOM will send the applicant an email confirmation and the assigned NS Activity Number for tracking purposes within the next business day. The plans will be reviewed the next business day and if additional information or revised plans are required, an email requesting revisions will be sent to the applicant. If and when the application is complete and satisfactory, a utility license agreement will be drafted and forwarded to the applicant for signature within three (3) business days after receipt of the completed application package. After return of the partially executed agreement from the applicant, including all applicable insurance certificates and license fees, a fully executed agreement will be returned within four (4) business days which will detail NS construction coordination contact information.

Complete Application Package

- Application form completed correctly
- Three (3) copies of engineered plan and profile (11" x 17")
- Conduit or pipe data sheet (if applicable)
- Copy of existing agreement for replacements or maintenance work
- Non-refundable expedited application fee made payable to AECOM
 - Aerial wires - \$7,000
 - Underground wires - \$8,000
 - Pipes - \$9,000

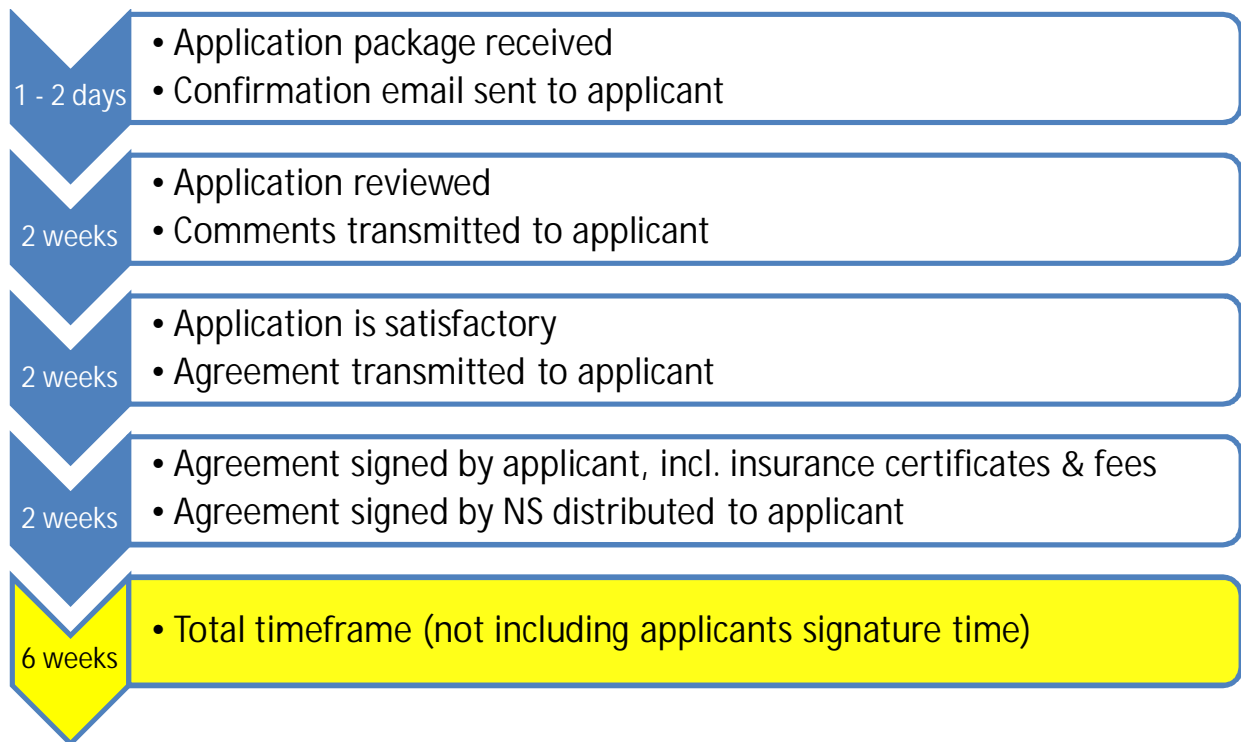
Ineligible Applications For Expedited Handling

- Longitudinal occupancies
- Lateral connections
- Occupancies involving leased/abandoned tracks
- Occupancies under railroad bridges

Transmit Application Package To

AECOM
Attn: NS Pipe and Wire Administrator
EXPEDITED APPLICATION
1700 Market Street - 16th Floor
Philadelphia, PA 19103

Standard Application Process



Expedited Application Process

